



City of New York
Parks & Recreation

The Arsenal
Central Park
New York, New York 10021

Henry J. Stern
Commissioner

Central Forestry

Olmsted Center Room 47
Flushing Meadows-Corona Park
Flushing, New York 11368

Fiona S. Watt
Chief of Forestry

(718) 760-6811
treetop@parks.nyc.gov

STREET TREE PLANTING

Parks & Recreation plants street trees, free-of-charge, on sidewalks in front of homes, apartment buildings, and businesses in all five boroughs. To receive a free street tree, please fill out this form and send it to your Community Board.

Please note that written permission of the property owner must be obtained before requesting a tree.

Because of the high demand for street trees and the amount of time it takes to prepare and award planting contracts, it may be one to two years before your request for a tree can be filled. If you wish to plant sooner, you may do so *at your own expense* by:

- 1) obtaining a permit from your borough Forestry Office and planting the tree yourself,
- OR
- 2) calling the One Stop Tree Shop (212-360-TREE) to plant a tree in a simple step.

The tree planting seasons run roughly from March 15 to May 15 and from October 15 to December 15.

If you have further questions or need additional information, please call the Street Tree Planting Office (718-760-6794). For Community Board information, please call the Mayoral Community Assistance Unit (212-788-7418).

Today's Date: _____

Address of tree(s) to be planted

Cross Streets
_____ & _____

- | | | |
|--|------------------------------|-----------------------------|
| Is there an existing tree "pit" where you would like the tree planted? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Is there a dead tree in the tree pit? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Is there a stump in the tree pit? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Is there a "vault" beneath the sidewalk (i.e. is the sidewalk hollow)? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Is the property owner or management aware of your request? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Is your Community Board aware of your request? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Name of person or group requesting the tree(s)

and address

phone #

Property owner's signature
